

THREE SMILES

For ordering information, please contact:
(520) 351-0331
info@threedsmiles.com
<http://threedsmiles.com>



Cerec Scanner Setup & Case Submission

1. Select **"Add new patient"**
2. Enter first name, last name and birthdate
3. Submit as a **"Crown"**
4. Select a tooth – If it is just an upper or lower select the appropriate arch
5. Move on to **"Select Material"**
6. Click **"See additional notes"** for the material
7. Press **"Ok"** and move on to the **"Acquisition"**
8. Scan patient:
 - a. Start buccal on the posterior teeth and run camera along the gingival line
 - b. Pivot the camera on the occlusal surface of the last tooth and run the camera along the arch the other way
9. Proceed to **"Connect"**
10. Select ThreeD Smiles for the lab. If ThreeD Smiles has not been added to your scanner, click **"add lab."** This will take you to the Sirona page that will allow you to search and add a new lab by zipcode. Our zip code is **85712**.
11. In the notes section, specify what you are ordering. For example if you would like a 3mm Hard/Soft night guard, say "3mm H/S." If you have any special instructions please include it in this section as well.

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iTero Scanner Setup & Case Submission

1. Call iTero support at (800)577-8767
2. Let the customer service representative know that you need to add **ThreeD Smiles** as a Favorite Laboratory. Our iTero ID# is **893021**
3. They will walk you through how to update the configuration. This process varies depending on which scanner you have.
4. Scan in new patient
5. Select “**iRecord**” as the case type
6. Select “**ThreeD Smiles**” as the lab
7. In the Notes section, specify what you are ordering. For example, if you would like an Upper and Lower Retainer, say “U/L Retainer” or “Upper and Lower Retainer.” If you are ordering the Clique Retainer program, please indicate which plan. If you have any special instructions please include it in this section as well.

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STL File Case Submission

1. Log On to our website at www.ThreeDSmiles.Com
2. Click on **"Doctor Portal"**
3. Enter your username and password (if you don't have one, please request one by emailing info@threedsmiles.com)
4. Click **"create new cases"** and **"case entry"**
5. Enter patient's name
6. On the left click on the type of case (i.e. appliance, crown, etc.)
7. Click on the appropriate tooth number or arch on the tooth chart
8. To the right there is a drop down menu listed **"item"**
 - a. Click the drop down menu
 - b. Select the appropriate item
9. Add any case instructions under **"Special Instructions"**
10. Upload the STL file at the bottom of the page under **"Upload Files"**
11. Click **"Create"** and case is submitted